



SUPPLEMENTARY INFORMATION FORM (SIF)

NURSERY CLASS 2027-2028 (for children starting Nursery in September 2027)

(for children born between 1st September, 2023 and 31st August, 2024)

- Before completing this form, please read the school's Admission Policy document and Addendum, which are included in this document.
- PLEASE PRINT CLEARLY IN BLOCK CAPITALS and complete the CHECKLIST at the end of the form.

INCOMPLETE FORMS WILL NOT BE PROCESSED

FOR THOSE APPLYING UNDER RELIGIOUS CRITERIA 2, 3, 4, 5 and 6.

* Please pass the religious attendance SIF to your minister, who completes the section under Religious Attendance Details. **THE FORM SHOULD BE RETURNED TO PARENTS/GUARDIANS SO THEY CAN FILL IN THE CHECKLIST TO ENSURE ALL DOCUMENTS ARE ENCLOSED.**

* If the child has attended, or is attending, a second place of worship with their parent/guardian during the 2-year period prior to the date on the application, then you are invited to provide evidence of other church attendance. You can do so by passing the Supplementary Information Form (SIF) to the minister of your second place of worship to complete the "2nd Religious Attendance Details" section of the SIF.

Child's Surname.....Child's Forename.....

Date of Birth...../...../.....

Address.....

.....Post code.....

Telephone:email:

Your Local Authority.....

Sibling(s) who attend(s) Hampden Gurney: Yes/No (delete as applicable)

Name of Sibling(s) at Hampden Gurney and the Class Year(s):

.....
(Children with siblings already on the roll of the school who will still be in the school at the time the applicant is admitted. This includes half-brothers or half-sisters, adopted brothers or sisters, step-brothers or step-sisters or the children of the partner of the parent or carer, provided they live at the same address as the applicant. Please note sibling priority only applies to children with sibling(s) at the school in Reception to Year 6 at the time of admission, Nursery is not included.)

Looked after child, or previously looked after child (Criterion 1) Yes / No (delete as applicable)
(If Yes, please supply supporting documentation).



HAMPDEN GURNEY
CE PRIMARY SCHOOL

We ask that you supply a copy of your child's baptism or dedication certificate, if applicable.

I declare that the information given on this form is correct and accurate.

Parent/Guardian signature: _____ Date: _____

Please print names of Parents and Guardians:

Mrs/Ms/Miss/Mr _____

Mrs/Ms/Miss/Mr _____

(Hampden Gurney School and Westminster City Council reserve the right to check any details provided on this form. Please note: the address of another family member or a work address is not acceptable. Any attempt to mislead the School or Westminster City Council may result in the withdrawal of the offer of a place.)

Final day for submitting application to the school office is

15 January 2027



RELIGIOUS ATTENDANCE DETAILS - SIF

(To be completed by Vicar/Priest/Minister/Religious Leader)

RELIGIOUS PLACE OF WORSHIP: **Denomination:**

Address: **Postcode:**

Child's name: **Parent's name:**

For children to be considered on the basis of priorities 2, 3, 4 and 5 as set out in our Admission Policy document, it must be shown that both a) and b) criteria are met:

- a. such child has attended their place of worship with their parent/guardian/ **at least 26 weeks per year**, for a **full two** years, prior to the closing date for applications. **That is, attendance from 16 January, 2025.**
- b. at least one parent/guardian has been a communicant member of such place of worship and/or registered on such place of worship's electoral roll for this 2-year period.

1. Is this place of worship a member of the <i>Churches Together in England</i> ?	Yes / No (delete as applicable)
2A. Has the above child attended the above place of worship with their parent/guardian for a full 2-year prior to date on this application? YES / NO (delete as applicable)	YES - (Also answer 2B, 2C and 4) NO - (Go to 3 and also 4)
2B. How many times PER YEAR have they attended church? From 16 th January 2025 – 15 th January 2026 From 16 th January 2026 – 15 th January 2027	Number of times: PER YEAR: _____ PER YEAR: _____
2C. If required, is the church able to show evidence of attendance?	YES/ NO (delete as applicable)
3. If the family has not attended for 2 full years , i.e. from January 16, 2025 , please fill in the period attended. And if the family's frequency is less than 26 times a year, please indicate attendance during this period. (A) Period attended: From: _____ To: _____	
(B) How many times have they attended church since the first occasion?	Number of times: _____
4. I confirm that at least one parent/guardian of the above child has been for the Period stated in either 2 or 3:	
A communicant member of the above place of worship?	Yes / No (delete as applicable)
Registered on the above place of worship's electoral roll?	Yes / No (delete as applicable)

Signed Dated: Print Name

(We ask that ministers put their official stamps against their signatures or please attach a letterhead)



2nd / OTHER RELIGIOUS ATTENDANCE DETAILS - SIF
(To be completed by Vicar/Priest/Minister/Religious Leader)

RELIGIOUS PLACE OF WORSHIP: **Denomination:**

Address: **Postcode:**

Child's name: **Parent's name:**

For children to be considered on the basis of priorities 2, 3, 4 and 5 as set out in our Admission Policy document, it must be shown that both a) and b) criteria are met:

- a. such child has attended their place of worship with their parent/guardian/ **at least 26 weeks per year**, for a **full two years**, prior to the closing date for applications. **That is, attendance from 16 January, 2025.**
- b. at least one parent/guardian has been a communicant member of such place of worship and/or registered on such place of worship's electoral roll for this 2-year period.

1. Is this place of worship a member of the <i>Churches Together in England</i> ?	Yes / No (delete as applicable)
2A. Has the above child attended the above place of worship with their parent/guardian for a full 2-year prior to date on this application? YES / NO (delete as applicable)	YES - (Also answer 2B, 2C and 4) NO - (Go to 3 and also 4)
2B. How many times PER YEAR have they attended church? From 16 th January 2025 – 15 th January 2026 From 16 th January 2026 – 15 th January 2027	Number of times: PER YEAR: _____ PER YEAR: _____
2C. If required, is the church able to show evidence of attendance?	YES/ NO (delete as applicable)
3. If the family has not attended for 2 full years , i.e. from January 16, 2025 , please fill in the period attended. And if the family's frequency is less than 26 times a year, please indicate attendance during this period. (A) Period attended: From: _____ To: _____	
(B) How many times have they attended church since the first occasion?	Number of times: _____
4. I confirm that at least one parent/guardian of the above child has been for the Period stated in either 2 or 3:	
A communicant member of the above place of worship?	Yes / No (delete as applicable)
Registered on the above place of worship's electoral roll?	Yes / No (delete as applicable)

Signed Dated: Print Name

(We ask that ministers put their official stamps against their signatures or please attach a letterhead)



HAMPDEN GURNEY

CE PRIMARY SCHOOL

CHECKLIST – Parents and Guardians please complete **before** submitting your Application.

PLEASE NOTE: We do not accept Applications by email.

Please ensure one box is ticked in every section, 1-4.

1. COPY of Baptism/Dedication/Other Certificate Enclosed:

YES ☐

NOT APPLICABLE ☐

2. RELIGIOUS ATTENDANCE DETAILS:

Signed by Minister: YES ☐

NOT APPLICABLE ☐

3. 2ND RELIGIOUS ATTENDANCE DETAILS:

To be completed by Minister if the child has attended a second place of worship with their parent/guardian during the 3-year period prior to the date of this application.

Signed by Minister: YES ☐

NOT APPLICABLE ☐

4. For a looked after child or previously looked after child, supporting documentation enclosed:

YES ☐

NOT APPLICABLE ☐

Please return your completed SIF and enclosures by 15 January 2027 to:

**The Admissions Officer
HAMPDEN GURNEY PRIMARY SCHOOL
13 NUTFORD PLACE
London W1H 5HA**



ADDENDUM

NURSERY FEES AND FUNDING - 2027-2028 SCHOOL YEAR

The school's funding for the school year September 2027 to July 2028 has not yet been determined but it is expected that the funding for the Nursery class will again be insufficient to cover its costs.

The Governors of Hampden Gurney School believe that full time attendance in the Nursery class is in the best interests of children's education and therefore have decided to retain 30 full time places in the Nursery class. Those wishing to apply for their children to join our Nursery class in September 2027 should be aware that the places offered are for full-time attendance.

Due to the government-funding shortfall, we are implementing charges to cover the costs. For 2027/28, the charges will be set at **£125** per week per child during term time (total of 39 weeks).

In arriving at this fee, the Governors looked at childcare costs at other establishments and concluded that this is very reasonable by comparison with the cost of other child care options which parents may consider for their children.

If a child has been offered a place in our Nursery, starting September 2027, the school will issue an invoice in early September to parents/guardians for the full school year's fees (**£125 per week, current cost £4875** per year; amounts could change according to government guidelines and depending on unexpected changes in school opening times).

This invoice is payable in equal instalments on a weekly, monthly or termly basis.

We will look very carefully to try to accommodate those parents/carers who will have difficulty in paying these fees. If you are on Income Support, Income-related Employment/Support Allowance, Income-Based Jobseekers Allowance, Support from NASS, Working Tax Credit, Child Credit (with no Working Tax Credit), Universal Credit, you could be eligible for a reduction or waiving of the fee.

If you would like to know whether you would qualify for a reduction in this fee before you apply for a place, please write to the Chairman of Governors at the school address, marking your envelope 'Private & Confidential'. The letter should set out the reasons why the fees cannot be paid and what your current childcare costs are for that child.

We hope these fees will not deter any parent/guardian from applying for a place in our Nursery Class